



**Wallingford Parochial Church Council
The Church of St Mary le More**

Application for Permission to Use Church Premises

Organisation:

Status of Hirer Charitable organisation Non charitable/Other

Contract person (Name)
Representative capacity (Secretary, Treasurer etc)
Address

Telephone E-mail address

Person responsible at event (Name)
Address

Telephone E-mail address

Proposed Use (e.g. Concert, Fund Raising, Meeting, Activity Group, Exhibition.etc)

Date(s) of proposed use (incl. Rehearsals)..... **Time** From.....To.....

Requirements (circle as applicable)

Nave (seats up to 200)	Y / N
South Aisle	Y / N
Tower Room (seats up to 20)	Y / N
Vestry (seats up to 15)	Y / N
Choir Vestry	Y / N
Kitchen facilities	Y / N
Organ	Y / N
Audio equipment	Y / N
Grand Piano	Y / N

Other Requirements (e.g. No. of tables: No. of chairs:)

Will the General Public be admitted? Y / N **Anticipated attendance, Adults**, **Children**.....

Will admission be charged? Y / N **If YES, what will be the admission charges?**

I apply for permission to use premises at St Mary's Wallingford as specified above on the conditions attached which I have **read, understood and accepted** on behalf of the organisation.

Name **Signature** **Date**

Additional Notes